

SACRED HEART PARISH PASTORAL COUNCIL MEETING
Thursday 12 October 2023 in the Parish Lounge
MINUTES

<p>1. Welcome, opening prayer and apologies</p> <p>Attendees: Ruth, Rachel, Sr. Dorothy, Fr. Gibbons, David, Chris, Teresa, Maria, Julian, Jude</p> <p>Apologies: Siobhan, Primi, Annette, Max</p> <p>Teresa organised tea and coffee and Rachel led us in prayer.</p>	<p>Ruth / Rachel</p>
<p>2. Minutes of last meeting</p> <p>Status on actions which will not be picked up in agenda items</p> <ul style="list-style-type: none"> ● Compost Bin and Shrubs (Chris/Patricia) <p>A compost Bin has been obtained and further actions are with the Flower Group - Chris.</p> <ul style="list-style-type: none"> ● Advertising Young Adults' Events (Ruth/Max) <p>ACTION - QR code to join the WhatsApp group can be put up on the notice board in the foyer of the church - Ruth to arrange with Max. Chris to give Ruth permission to edit the Young Adults section of the website so this can be updated.</p> <ul style="list-style-type: none"> ● Parish planned giving appeal update (Chris) <p>The Finance Committee held a meeting on Monday 9 Oct 23 – it is evident that we are not doing well with getting standing orders. ACTION - further time to be scheduled by the PPC to discuss this.</p> <ul style="list-style-type: none"> ● Flyer to summarise the regular weekly meeting opportunities <p>Ruth shared a draft flyer with the group. The poster/flyer can be sent to new parishioners along with the welcome pack. Contact information of the parish office (Thelma) would be added to the flyer so people could contact the parish for further information. Volunteers who are interested to serve the parish can contact the parish office to get information on which Parish group is in need of volunteers. ACTION - Ruth to follow through on edits suggested by the PPC.</p> <ul style="list-style-type: none"> ● Notice board photos <p>Confirmation is still awaited from one member of the PPC. The photographs can go on the Notice board when this is done. Photographs of the Clergy and Parish Office is yet to be captured. A session would be scheduled when Thelma is back from holiday.</p> <ul style="list-style-type: none"> ● Blue notice boards <p>These have been updated.</p> <ul style="list-style-type: none"> ● Safeguarding lead progress 	<p>Ruth</p>

<p>Four volunteers including Siobhan have come forward to be part of the Safeguarding team. Siobhan has agreed to mentor the team. The details of the volunteers have been shared with Southwark Diocese</p>	
<p>3. Parish Groups: Family Mass Music It was mutually agreed to defer this discussion until a later date to allow more time.</p>	Rachel Marshall
<p>4. Updates from the clergy</p> <p>Some Definite Service – A parish plan is expected from the parish leads and sent to the agency by Advent. A meeting is scheduled to discuss the plan on Tuesday 17th October with Fr. David. ACTION - The next PPC meeting agenda will lead on this.</p> <p>Attendance at Mass – Counting at Sunday masses are being taken and has been observed that the attendance is at 70% compared to pre-covid times.</p> <p>Leaflet- There is a plan to drop leaflets through letter holes for the whole parish inviting people to “Come home for Christmas”. Leaflets can be dropped in selected post codes using post office. Churches together drop leaflets for Christmas with has details on services over the Christmas period. ACTION - David to get an illustrative quote to drop leaflets in the areas of SW19, SW20 & KT3. If we drop leaflets based on post code there is a risk we might encroach on other parishes in those areas</p> <p>Singing at church- Sacred Heart school choir to revive singing in church at the 10 am mass on select Sundays, generally once every half term.</p> <p>Edge Ways – Fr David requested we discuss the revival of Edgeways, the parish magazine, as an opportunity to feature parish groups and create more community. David Hurst detailed how it used to work in the past: schools and local businesses were contacted for advertisements which covered some of the £950 print run costs. David confirmed he is available to edit the magazine, but he lacks digital expertise to format. Ruth suggested a digital format could also be a possibility using Mailchimp or similar. ACTION - David Hurst to meet Fr David to discuss possible models.</p>	Fr David, Fr Matthew
<p>5. Parish social activities</p> <p>There is a need to have a diary of parish events for the year so they can be planned better. We have received feedback on logistics for Parish events from Annette based on the experiences at the Induction party and Fr. Joe’s leaving party, where the team that is working on the event didn’t have access to the facilities.</p> <p>Thelma had suggested forming a group of volunteers to organise such events. There was a suggestion that the Epiphany party can be replaced with a pancake party.</p>	Ruth/Fr David

<p>Discussion was held on events that could be planned for 2023. The Edgehill Players Panto is schedule for January / February '23. Pan cake party could be scheduled in March (before the start of Lent).</p> <p>Fr David recommended a summer garden party format, on a Sunday afternoon after the 12pm Mass. Previously, events have been held around the Sacred Heart feast day. In the past the Cantenians used to run a bar and there could be stalls (bottle stall etc.) Parish school calendars to be checked when planning such parish wide events to guard against school fete clashes, either on Saturday or Sunday.</p> <p>Other ideas included inviting school choirs to sing at such parish events, involving the youth & young adults, extending invitations to Wimbledon College, The Ursuline and schools attached to the parish, opening the facilities/halls for Parish groups such as young adults to meet.</p> <p>New Parishioners Events: it was suggested dedicated moments to welcome new parishioners were needed. These could be conducted 3-4 times in a year and consist of tea and cake on a Sunday afternoon. Reps from parish groups could be invited to attend.</p> <p>ACTION - the idea of a social committee was endorsed and a number of the PPC volunteered to help (Rachel, Teresa). Ruth to discuss with Thelma. The aim of a social committee would be to plan a manageable number of whole parish events spanning next year (the ideas most popular with the PPC were a summer garden party and pancake party).</p>	
<p>6. Youth Minister / Replacement for Eleanor</p> <p>Youth Coordinator (Replacement for Eleanor) : The last day by which the applications should be submitted is next Monday (16th October). The job advert has been widely spread in Schools, Colleges and the diocese.</p>	Fr David
<p>7. Parish Community initiatives</p> <p>Christmas Lunch</p> <p>Christmas Day Lunch : An email has been sent out to the volunteers who helped previously. However, there hasn't been an encouraging response. A team has to be put together with an overall Coordinator (Organiser) and a Chef. ACTION - Ruth to place an advert in the newsletter to look for an Overall Coordinator and Chef.</p> <p>Merton Citizens - community action holding decision makers to account</p> <ul style="list-style-type: none"> ● £2100 annual subscription paid from 1 Apr ● Spring 2023 newsletter with achievements available on request 	David Hurst/Ruth

- Paid co-ordinator, Vitoria Russo-Gaino, available to meet interested PPC members '121'
- James Potter leads Wimbledon College 'Be Well Hub'
- NB replacement parish lead needed to follow Eleanor for SHP 'Be Well hub'

Merton Citizens meetings with decision makers

- 8 Sept leaders met Stephen Hammond MP in the parish lounge
- TBC agreed to meet Siobhan McDonagh MP – date postponed
- TBC meetings agreed (again) with LBM council chief exec, Hannah Doody; leader, Ross Garrod; deputy leader, Ellie Springer; housing members Andrew Judge & Elliot Brunton
- 17 Sep co-ordinator Vitoria Russo held '**Listening Workshop**' with 5 parishioners after Mass
- 25 Sep David presented parish community work and achievements to Newman Circle

South London Citizens (SLC) meetings

- 30 Sep St John's Church, Waterloo, meeting for 90 SLC leaders to invite issues, aka 'asks'
- 22 Nov St Barnabas' Church, Clapham, SLC open meeting to shortlist 'asks' to present to London mayoral and general election candidates PLEASE ASK IF YOU ARE INTERESTED
- 5 Dec National Delegates' Assembly to confirm 'asks' of election delegates
- 24 Apr London Accountability Assembly – 6k attended 2016 Copper Box meeting!

Christmas Lunch for housebound and homeless

- · costs c.£1500 funded in 2022 by parishioner donations, including one major sponsor
- · 2022 fundraising appeal letter available to adapt and send to local shops and banks **TBC**
- · David passed 2022 volunteer details and project management process to Thelma
- · following low interest, David to meet Ruth to identify who to approach directly

Merton Winter Night Shelter - Faith in Action

- · co-ordinators Nandita Nelson and Susie Wallat-Vago
- · volunteers being invited through newsletter
- · fund raising to be confirmed / SHP donated £500 in 2022 towards £57k raised

<p>Hillside Ward Safer Neighbourhood Panel</p> <p>2 Nov parish represented by David at twice yearly meeting, Wimbledon police station</p> <p>EHARA (Edge Hill Area Residents' Association)</p> <ul style="list-style-type: none"> ● 10 Oct parish represented by David at quarterly meeting in the parish lounge ● TBC Feb next meeting <p>Edgeway returns ...</p> <ul style="list-style-type: none"> ● David to meet Fr David to discuss and share content ideas ● format, design and layout help needed 	
<p>8. AOB</p> <p>Sr. Francis's retirement. ACTION - A note to be sent to her on behalf of the PPC by Ruth.</p> <p>It has been noticed that there is not enough space for car parking as the college car park is closed. It has been confirmed that nothing can be done to resolve this issue.</p> <p>Next meeting will be held on 9 Nov 2023 as 2 Nov is All Souls day. ACTION - Ruth to look ahead in the diary and highlight any further alterations that might be needed to the schedule further in advance.</p> <p>School of Community is holding an event in the lower hall.</p>	Ruth
<p>9. Date of Next Meeting</p> <p>Thursday 9 November 2023 at 8pm in Parish Lounge</p>	Ruth
<p>10. CLOSING PRAYER</p> <p>Rachel</p>	