

Sacred Heart PPC Meeting
8.00pm Thursday 5 November 2020 via Zoom
Minutes

Present

Canon John
Anne Waldron, chair
David Hurst, secretary
Maria Christopher
Clare Hobart
Ruth Naylor
Siobhan Heffron
Sarah Tobin
Fr Joe
Julian Burling
Chris Woodward, finance committee
Eleanor Bowman, youth minister
Kelly Hockey, adult faith formation

Apologies

Fr Dennis
Sr Dorothy
Sr Francis

1.0 Minutes of the meeting of 1 October 2020

- The minutes of the meeting on 1 October were approved and will be published on the web site and on the notice board in the church lobby

2.0 Arrangements for Christmas 2020

- Fr John noted that it was important we get Christmas right. There had been an initial planning meeting and various sub groups had been set up.
- The other key thing was to identify those who might be alone or housebound at Christmas or otherwise in need of support
- It was also important to focus on our communications around Christmas plans

Christmas

- Fr John wanted to make Christmas really special and joyous this year. We would have as many Masses as possible and would stream them all, with screens in the upper and lower Church halls
- We would have a big emphasis on visual impact and bringing in as much music as possible
- Services planned were as follows:
 - 24.12 3.30pm crib service: Eleanor to check feasibility with Rachel and Giles
 - 24.12 5.00pm with no live carols
 - 24.12 7.30pm with no live carols; MD Bruce
 - 24.12 12.00 midnight with organ and pre-recorded carols; MD Bob + choir
 - 25.12 8.00am with no carols
 - 25.12 10.00am MD Marshall family + Giles
 - 25.12 12.00 midday with organ and pre-recorded carols; MD Bob
 - 25.12 5.00pm no carols; MD Bruce
 - 25.12 8.00pm with pre-recorded carols

- Detailed actions arising out of the Christmas planning meeting included:
 - Rehana will test putting the crib figures, not the wooden structure, on the sanctuary
 - Rehana also attending to Church decorations
 - Christmas coloured lighting outside the church is being costed by Joe Ruston
 - Ursuline Prep + Sacred Heart Primary will provide pre-recorded carols
 - Sarah is waiting to hear from Donhead, Ursuline High School and the College
 - If appropriate, a montage of created videos and carols could be put on the web site
 - Bob checking playing inputs from different sources into church sound system
 - Seating in both halls to be laid out to allow for social distancing
 - Sadie Smith, Louise Cooper and Ben Smith organising delivery of Christmas day hampers
 - There will likely be a need to resource drivers
- Advent activities
 - Instead of last year's 'Travelling Crib', Eleanor has prepared an Advent reflection and activity booklet for families, available by contacting Eleanor direct
 - Sunday 13.12 Christingle service online/Zoom for families; need to register with Eleanor
 - Siobhan, Julian, David and Anne volunteered to proof read Eleanor's Advent booklet
- David has sent Christmas service details, best photo and prayer to Churches Together
- Christmas Donations
 - Printed envelopes for Christmas offerings for the clergy are ready
 - Donations can also be made via the web site
 - Making contactless payments has so far proved to be slow

Supporting needy parishioners

- An ongoing problem is finding out who is not on email and not receiving News & Views. News & Views is currently hand delivered to a small number of parishioners.
- Clare has emailed parish group co-ordinators asking for details of anyone who wants a Christmas delivery or who needs help (e.g. shopping) or a phone call. Clare asked if the parish database can identify by age but this is not allowed by GDPR.
- EMs have been telephoning/visiting parishioners. Agreed we may need to re-launch the telephone befriending service first established at the start of lockdown. Fr John and Deacon Julian have lists available of the parishioners they telephoned last time round.
- Siobhan will identify needy families (whether or not members of the Parish) at the primary school.
- News & Views already clearly invites those who need help to apply.

Feast of Christ the King

- The Feast of Christ the King is on Sunday 22 November (also National Youth Sunday)
 - Maria asked if News & Views could be in colour to celebrate the feast day
 - Other celebration ideas are welcomed - please send these to Maria
 - Maria will ask Moya to make an illustration for News & Views

3.0 School for Ignatian Prayer – proposal by from Clare

- Clare outlined a 5 week programme delivered by the London Jesuit Centre www.thelondonjesuitcentre.org, introducing different ways of praying, e.g., using art
- The programme could be delivered by Zoom for groups of around 5-20 people. We could start it in January 2021 or ideally could run during Lent.
- The Jesuit centre would invite donations to run the programme. A possibility that we could run it ourselves or do so in the future.
- Agreed that Clare would investigate further and report back at the next PPC meeting

4.0 Parish Renewal: Communication

Social Media

- Ruth will launch pilot social media campaign on FB and Twitter w/c 9 Nov for 6 weeks to 14 Dec
- This will be announced in News & Views with access addresses and invitation to submit items
- Ruth, working with Eleanor, will prepare a weekly schedule of content; Anne will sign off weekly
- Ruth asked all to 'like' and 'share' on Face Book and to 'like' and 're-tweet' on Twitter

Website

- Anne has met with the CEO of Church Insight (the company providing our website system) to discuss refreshing and updating our website. There is an opportunity to migrate to a new more modern template at no cost to the Parish.
- To be discussed in more depth at a future meeting.

News & Views

- News & Views is opened by 7-800 each week
- David will post News & Views on parish notice boards each week

Notice boards

- Anne will refresh the church lobby notice boards before Christmas, to include photographs of the clergy and parish team/staff

General

- Agreed that messaging on social media channels, the website, and via traditional communications including email needs to be consistent

6.0 AOB: items not discussed but noted

Community Sponsorship of refugees – the Heart Project

- The Home Office recently announced that resettlement flights for refugees will re-commence in January
- We await final Home Office approval of our application and a Merton Housing inspection of the house we have been offered to rent in Durnsford Road SW19
- Subject to the above, we could welcome a family early in 2021

Night Shelter

- Volunteers have been invited, in groups of 6, to fill available dates throughout December, clients being housed at a flat above the Methodist Church in Raynes Park for up to 6 guests

7.0 Dates of next meeting

- Next meeting: 8.00pm on Thursday 3 December on Zoom
- Dates for 2021 to be scheduled – meetings are usually on the first Thursday of each month