

Sacred Heart PPC Meeting

8.00pm Thursday 2 April 2020 via Zoom

Draft Minutes

Present

Canon John
Anne Waldron, chair
David Hurst, secretary
Clare Hobart
Fr Joe
Fr Dennis
Sarah Tobin
Chris Woodward, finance committee (part)

On furlough leave until further notice

Eleanor Bowman, youth minister
Kelly Hockey, adult faith formation

Apologies

JaycoWamsteker, deputy chair
Edd de Quay
Siobhan Heffron
Clare Purtill
Julian Burling
Sr Dorothy

1.0 MINUTES OF PPC MEETING THURSDAY 6FEBRUARY

- minutes of the meeting on Thursday 5 March were approved for the web site now and for the lobby notice board when the church re-opens

2.0 MEMBERSHIP OF THE PPC

- The PPC welcomed Sarah Tobin to the meeting. Sarah has expressed interest in joining the PPC, especially to take the place of Edd whose term will be ending soon, to represent and support the PPC in taking forward Parish initiatives on the environment and climate change.
- All expressed their support for Sarah joining the PPC if she wished to take this forward.
- **ACTION:** The Chair reminded members of the PPC to reach out to friends and colleagues in the Parish who might be interested in joining the PPC. This was likely to be a more fruitful strategy than advertising for new members. All to action.
- There were potentially 5 places available for additional parishioners on the PPC.

PARISH LIFE DURING THE CORONAVIRUS EPIDEMIC

3.0 LIVE STREAMING OF MASS

- the church is locked to parishioners until further notice
- live streaming of masses 10.00am daily plus 8.00pm Sunday

- many 'thank you' messages for the live streaming of mass have been received
- glitches in the streaming have now largely been corrected
- streamed services on Maundy Thursday evening, Good Friday afternoon, Easter Saturday evening and two masses on Easter Sunday at 10.00am and 8.00pm. It was hoped to be able to concelebrate some of the Easter Masses but this is unfortunately not permitted under the rules.
- prayer for spiritual communion now included in the Mass (and printed on website)
- **ACTION:** David will circulate streaming statistics and how to record services for later viewing

4.0 COMMUNICATION WITH PARISHIONERS

- coronavirus messages from CBCEW and Archbishop John Wilson are on the web site
- a short homily each Sunday is available to parishioners by email and on the web site
- Canon John is also by request sending a weekly 'news and views' letter to parishioners, also available via the website. **ACTION:** Clare to ask Fr Joe and Fr Dennis for the names of sick and deceased and pass to Canon John for the weekly newsletter
- it is not known how many do not have computers to receive mass and news; Canon John has asked that if people are aware of parishioners without access to computers that others arrange to print and deliver the homily and newsletter
- Canon John is phoning elderly and vulnerable parishioners but does not have a full list of phone numbers. **ACTION:** anyone who is aware of a parishioner who should be contacted should pass their contact details to Fr John
- The clergy are currently not permitted to visit the sick but will act in accordance with the rules within a care home where full PPE is provided and will respond to acute emergencies. The sacrament of the sick is administered by the chaplaincy team in the various hospitals.

5.0 USING TECHNOLOGY TO SUPPORT PARISH GROUPS

- Canon John suggested that Parish groups could look at using technology to enable them to continue to connect and work together. The PPC warmly supported this proposal. It was noted that this was already happening with some groups e.g. the online confirmation classes organised by Eleanor and a virtual prayer group set up by the Discovery team.
- **ACTION:** It was agreed that David will research setting up Zoom meetings and share with group leaders for a possible test session before they run online meetings with their groups.

6.0 CONFIRMATION PROGRAMME

- Eleanor has created a structured online programme for Confirmation candidates and their parents, using Google classroom. This has had very positive feedback. The PPC congratulated Eleanor on her hard work and creativity in setting up this programme. It was hoped that online teaching could continue in the future alongside face-to-face sessions.

7.0 FIRST HOLY COMMUNION PROGRAMME

- this is on hold until further notice

- new dates will be confirmed when feasible, this is likely to be in October

8.0 DISCOVERY PROGRAMME

- as noted at the last PPC meeting Adelita Marchant and her team have delivered two successful Discovery programmes and a number of taster sessions. The PPC has been very positive about supporting the programmes.
- Adelita has provided a detailed update report on 'where next'. Given the current situation it will not be possible to run further programmes in person for the time being, and the team has decided to take stock rather than investing time and effort in an online delivery format at present.
- the team has established an active WhatsApp prayer group.

9.0 SUPPORT FOR PARISHIONERS - VOLUNTEERS

- the Parish has organised a system of support with telephone befriending, shopping etc for parishioners needing help during the current crisis
- following the appeal, so far 48 volunteers have offered their services
- David will take over from Eleanor to match volunteers with requests
- the weekly newsletter will invite the needy to approach David for volunteer help
- Belderbos Landscapes have offered staff and vans as needed

10.0 PARISH FINANCES

- following the March FinCom meeting, a report is available on the parish website
- grant aid is available and the SVP has limited funds for immediate funeral needs
- arrangements are now in place for online donations via the Parish website
- parishioners have been using this facility.

11.0 FUTURE MEETINGS

- meetings on Thursdays at 8.00pm by Zoom until the lockdown ends:
May 7; June 4; July 2; September 3; October 1; November 5; December 3