

SACRED HEART PARISH PPC MEETING
8.00pm Thursday 7 November 2019
Parish Lounge

Present

Canon John Clark
Anne Waldron, chair
Jayco Wamsteker, deputy chair
David Hurst, secretary
Edward de Quay
Siobhan Heffron
Clare Hobart
Sr Dorothy
Eleanor Bowman, youth minister
Chris Woodward, finance committee
Julian Burling

Apologies for absence

Sr Francis
Clare Purtill
Kelly Hockey

1.0 Minutes of last meeting

- Minutes of the last meeting on Thursday 10 October approved, subject to the change highlighted below with reference to the Parish directory
- David will put these on the church lobby board and website

2.0 Matters Arising

Church lobby signs

- Anne presented style options with four different fonts, numbered 1 to 4
- All were invited to choose their preferred style and notify Anne by 22 November
- NB not upper case, as presented, but upper and lower case, for better legibility
- Anne is arranging for new group photos of the Parish team, PPC and Parish office

Voluntary Groups

- Voluntary groups on the web site are NOT up to date – minutes amended
- David will prepare a list of categorised voluntary groups by 22.11
- To include group name, contact and phone number, and a short description
- To be used for the new parishioners' pack, web site and church lobby notice board
- Clare will contact the groups asking leaders to maintain their own web site page
- NB add Mothers' Prayer Group, contact is Polly Harrison

Google Drive

- Chris and Jayco will implement for all to update their area on Status Report

Live Streaming

- This will go live at the 8.00pm mass on Sunday 17 November
- David will switch camera on and put signs up in the church
- Address for web site and newsletter is www.churchservices.uk/wimbledon
- NB no licence is needed - George has enquired

3.0 Christmas arrangements

Christmas cards

- Thelma will buy Christmas cards from regular supplier
- We will not sell cards from Aid for the Church in Need this year – hard to manage and selling our ‘own’ cards raises money for the Parish
- Cards to be sold in presbytery reception and after masses on a date TBC in December
- Aim to coordinate card sale with lower hall breakfast on 8 December – who TBC

Travelling Crib - Eleanor

- Travelling crib will start on first Sunday of Advent, 1st December
- Eleanor to launch with flyers after 9.45am family mass on 17th November
- Sign-up on web site, email, respond to flyers; target is 23 households
- Sunday 24 November: cut-off for families to sign up to take the crib
- Tuesday 26 November: chosen families will be notified by Eleanor

Church Crib

- Various potential charities discussed. Decided we should support the charity recommended by the Diocese, Southwark Catholic Children’s Society
- The charity focuses on mental health and emotional wellbeing of children
- <https://communitysouthwark.org/organisations-venues/organisations/catholic-children’s-society>
- Usual team in place to set up crib. NB no straw to be used as this is a fire hazard with votive candles nearby

Christmas Lunch

- Notice in December newsletters inviting volunteers
- Lead co-ordinator(s) still needed
- Intention will be for the volunteers to meet as a group and decide how to manage
- Check new volunteers (from spring appeal) for those who have expressed interest
- Sunday 8 December: Craft Fair will make Christmas cards for the lunch (Marion)

Lower hall reception after Midnight Mass on Christmas Eve

- Mulled wine and mince pies will be served in lower hall (organised by Louise Cooper)
- PPC are invited to help

4.0 Welcoming New Parishioners

New Parishioner Mass and Reception - Saturday 23 November

- Invitations emailed by Chris to 176 households (250 adults)

- Representing new registrations since 1.1.18
- c.33 registration cards being put on database by Aileen and David
- Invitations to be sent to these by David w/c 18.11.19
- PPC to host and “bring a cake”, Clare will provide real coffee
- PPC to wear name badges – David to provide
- Voluntary groups sheet to be handed out – David preparing
- All mass notices before 23rd Nov to invite new parishioners – David to check
- New parishioners’ mass and reception to be held every six months: next May 2020

New Parishioner’s Welcome Pack

- Manual pack to include Welcome letter from Canon John; Gift Aid form and thanks; SH Primary school information leaflet; categorised list of voluntary groups with contact details
- New parishioners registering online are emailed a Welcome Pack – Chris checks new parishioner registrations every 2 weeks and arranges for a standard email to be sent
- Check what is included – Chris / Clare H
- Check if manual new parishioner entries on database get a Welcome Pack – David
- Welcome letter should be more personal – Clare H will review this and other comms
- Church lobby notice board to include section for New Parishioners and QR code linking to parish web site
- Suggested New Parishioners’ flyers at the back of church – TBD

5.0 AOB

Aid to the Church in Need Red Wednesday 27 November

- Joe Ruston will again set up and dismantle outside church red lighting
- Following the 6.30pm mass, Eleanor will lead discussion and reflection in the lounge

Year of the Word

- Timing: December 2019 to December 2020
- Merton Deanery parishes are all participating
- To be launched during the week of Christian Unity in January 2020
- A bible and lighted candles to be placed on the altar as a focus
- Related daily reading at masses, written by Fr Peter Edmunds SJ
- Bible Timeline course: Kelly, Ed and Anne attended a trial session at St Patrick’s Soho but felt this was not right for our parish. This will not therefore be pursued
- Agreed to make Year of the Word a key topic for discussion at next meeting.

Safeguarding and Fire Warden training

- 8.00pm Tuesday 12 November - Fire warden training
- 11.00am Saturday 16 November - Safeguarding training
- All PPC members are encouraged to attend and support

New Votive Candle Stands – St Killians Votive Candles

- Sr Dorothy showed sample of the St Killians system and explained how these work
- They are safer than current naked-flamed votive candle stands
- Also look attractive and would help enhance our Church

- Agreed we should go forward on a trial basis (one month free trial)
- Finance Committee will then consider purchase and make recommendation
- Sr Dorothy will update sacristan, Michael Hamilton, and church cleaners

Environment

- Ed will tell us about the Bishops' new Environmental Policy when published
- December meeting by Ed to discuss resources and actions
- The parish is applying for a Live Simply award - Sarah Tobin
- Local landscape gardener, Edward Belderbos, is providing a free garden plan
- All to be discussed further at the next PPC meeting

Other events

- Jayco updated us on the following:
- Fr Enzo three evening events in February via Audra Wamsteker - details follow
- Divine Retreat Centre, Ramsgate, Vincentian priests will run bible teaching
- Adoration Apostolate events by Bridget Hanley - details follow
- Agreed to consider more fully at a future meeting

6.0 Topics for future meetings

- Year of the Word
- Bishops Environmental Policy
- Sacred Heart Primary School Anniversary 2020 / focus on children and young people
- Merton Arts Festival 2020 & Raynes Park Festivals 2019 & 2020

7.0 Dates of future meetings

- PPC retreat on 9th November at the Kairos Centre
- 5 December 2019 at 8.00pm in the Youth Room
- 2020 dates TBA